

AUG 28 2007

By Cindy H. Turner
Clerk of the Board

For the Agenda of:
August 28, 2007

3

To: Board of Supervisors

From: Office of Labor Relations

Subject: Salary Resolution No. 2007-242B and Addenda Authorizing Establishment Of The New Classes And Salaries For Geographic Information Systems Technician (Level I/II) and Senior Geographic Information Systems Technician; Abolishment Of The Classes Of Cadastral Drafting Technician and Senior Cadastral Drafting Technician; And Granting Status To Incumbents

Contact: Linda Eto, 874-7095

Overview

The attached Salary Resolution Amendment No. 2007-242B and addendum establish the classes and salaries for the Geographic Information Systems Technician (Level I/II) and Senior Geographic Information Systems Technician classes.

Recommendations

It is recommended that the Board approve:

1. A ttached resolution which would establish the classes of Geographic Information Systems Technician and Senior Geographic Systems Technician, abolish the classes of Cadastral Drafting Technician and Senior Cadastral Drafting Technician, and grant status to incumbents.
2. Attached Salary Resolution Amendment No. 2007-242B, which authorizes implementation of Addendum No.2 to the 2006-11 Agreement between the County of Sacramento and the United Public Employees, Local 1 to establish the classes of Geographic Information Systems Technician (Level I/II) and Senior Geographic Information Systems Technician and corresponding salaries.

Measures/Evaluation

Measures and evaluation are not applicable.

Fiscal Impact

The cumulative annual cost of the eight positions in the existing classes proposed for reallocation is \$500,465 at top step (salaries \$338,797 and benefits \$161,668). The total annual cost of the reallocated positions is \$615,572 at top step (salaries \$161,668 and benefits \$186,961) and are budgeted within the departments of Waste Management and Recycling, Planning, Voter Registration, and Assessor's Office. Of the total increased cost of \$115,106, \$50,112 is funded by the General Fund in the departments of Voter Registration, Planning and Assessor.

DISCUSSION

Geographic Information Systems (GIS) are computerized systems that allow the user to work with, integrate, and analyze virtually all forms of spatial data. GIS technology crosscuts many disciplines and applications ranging from health services to waste management. In Sacramento County, GIS

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Page 2

technology is currently utilized by the Departments of Voter Registration, Planning, Assessor, and Waste Management and Recycling.

Currently, the positions performing the technical level duties related to GIS are in the classes of Cadastral Drafting Technician, Senior Cadastral Drafting Technician, Supervising Cadastral Drafting Technician, Election Assistant, Senior Office Assistant, and Senior Office Specialist. Based on a review of the positions performing this work, it became apparent that the classifications were inappropriate and that no existing County classification accurately reflected the duties associated with GIS. Accordingly, the Civil Service Commission approved the establishment of the Geographic Information Systems Technician series on February 2, 2007. The series is comprised of three new technical GIS classes-the Geographic Information Systems Technician (Level I/II), Senior Geographic Information Systems Technician, and Supervising Geographic Information Systems Technician. The intent of this class series is to perform specific, technical and operational GIS activities.

The County has reached agreement with the United Public Employees, Local 1 regarding the establishment of salaries for the Geographic Information Systems Technician and Senior Geographic Information Systems Technician classes. The County is in discussions with the General Supervisory Unit regarding the third classification of this series, the Supervising Geographic Information Systems, and anticipates bringing that classification and proposed salaries before the Board of Supervisors in a separate resolution some time in the future.

The Civil Service Commission's approval of the class study also included the granting of status to incumbents as follows:

Current Allocation	Proposed Reallocation
Cadastral Drafting Technician (2 FTE) Election Assistant (1 FTE) Senior Office Assistant (1 FTE)	Geographic Information Systems Technician, Level II (4 FTE)
Senior Cadastral Drafting Technician (3 FTE) Senior Office Specialist (1 FTE)	Senior Geographic Information Systems Technician (4 FTE)

The Civil Service Commission also approved the recommendation to abolish the Cadastral Drafting Technician and Senior Cadastral Technician classes.

FINANCIAL ANALYSIS

The proposed class of Geographic Information Systems Technician (Level I/II) has an annual salary of \$51,028 and benefits of \$22,652 for a total cost of \$73,680. The proposed class of Senior Geographic Information Systems Technician has an annual salary of \$56,124 and benefits of \$24,088 for a total cost of \$80,212. These 8 positions are budgeted at the new class salary within the following departments: Waste Management and Recycling, Planning, Voter Registration, and the Assessor's Office.

The increased cost to the Municipal Services Agency for their positions is \$46,929 for fiscal year 2007-2008; for Voter Registration the increase is \$17,952; and for the Assessor's Office, where the

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Page 3

majority of positions are allocated, the increase is \$50,223. The total increase for all three departments is \$115,106. Each Department has indicated that the costs will be absorbed within their existing budgets.

Respectfully submitted,

APPROVAL RECOMMENDED:

MARK NORRIS
Interim Director of Labor Relations

TERRY SCHUTTEN
County Executive

Attachments: Resolution
Class Study
Salary Resolution Amendment No. 2007-242B
Addendum No. 2 to Office-Technical Unit Agreement

cc: Assessor
Countywide Services Agency Administrator
Municipal Services Agency Administrator
Planning Department
Registrar of Voters
Department of Personnel Services
Retirement Chief Executive Officer
Personnel Actions Manager
Benefits Manager
Selections and Classification Manager
United Public Employees, Local 1

RESOLUTION NO. 2007-1046

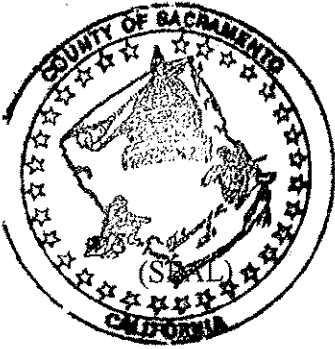
BE IT RESOLVED that the Civil Service Commission on February 2, 2007, approved the attached class study establishing the classes of Geographic Information Systems Technician, Senior Geographic Information Systems Technician, and Senior Geographic Information Systems Technician;

BE IT FURTHER RESOLVED that the Civil Service Commission on February 2, 2007, approved the abolishment of the Cadastral Drafting Technician class series;

BE IT FURTHER RESOLVED that the Civil Service Commission on February 2, 2007 approved granting status to the incumbents performing geographic information systems work as listed in the attached report dated February 2, 2007.

On a motion by Supervisor Yee, seconded by Supervisor MacGlashan the foregoing Resolution was passed and adopted by the Board of Supervisors of the County of Sacramento this 28th day of August 2007, by the following vote to wit:

AYES: Supervisors, Dickinson, MacGlashan, Peters, Yee, Nottoli
NOES: Supervisors, None
ABSENT: Supervisors, None
ABSTAIN: Supervisors, None



In accordance with Section 25103 of the Government Code of the State of California a copy of the document has been delivered to the Chairman of the Board of Supervisors, County of Sacramento on 8/28/07

By V. Rodgers
Deputy Clerk, Board of Supervisors

Don Nottoli

Chair of the Board of Supervisors
of Sacramento County, California

ATTEST:

Credya Turner
Clerk, Board of Supervisors

FILED

AUG 28 2007

BOARD OF SUPERVISORS
By Credya Turner
CLERK OF THE BOARD

**ADDENDUM # 2
TO THE
2006-2011 AGREEMENT
BETWEEN
COUNTY OF SACRAMENTO
AND
UPE, LOCAL #1
IN THE
OFFICE TECHNICAL UNIT**

This addendum #1 is to the 2006-2011 Agreement between the County of Sacramento and the United Public Employees Association (UPE), Local 1, covering all employees in the Office Technical Unit.

Effective June 10, 2007 the parties agree to establish the salaries for the class of Geographic Information Systems (GIS) Technician as follows:

Class Title	Entry Step/Range	Step 5	Step 6	Step 7	Step 8	Step 9	
Geographic Information Systems Technician (Level I)	5/2159	17.76	18.65	19.58	20.56	21.59	Hourly
		1420.80	1492.00	1566.40	1644.80	1727.20	Biweekly
		3090	3245	3407	3577	3757	Monthly
		37,083	38,941	40,883	42,929	45,080	Annually
Geographic Information Systems Technician (Level II)	5/2375	19.53	20.51	21.54	22.62	23.75	Hourly
		1562.40	1640.80	1723.20	1809.60	1900.00	Biweekly
		3398	3569	3748	3936	4133	Monthly
		40,779	42,825	44,976	47,231	49,590	Annually
Senior Geographic Information Systems Technician	5/2612	21.50	22.57	23.70	24.88	26.12	Hourly
		1720.00	1805.60	1896.00	1990.40	2089.60	Biweekly
		3741	3927	4124	4329	4545	Monthly
		44,892	47,126	49,486	51,949	54,539	Annually

This addendum shall remain in full force and effect to and including June 30, 2011.

July 27, 2008

Date

Sandra Poole

UPE, Local #1

Ximena Chelun

Sacramento County

7-27-07